



BSD#7 LRSP Strategic Objective ACTION PLAN: 2010-11

2.02 Operations Functional Capacity

Action Plan Projected Completion Date: Annually/As needed	Leader: Facilities Director (Kevin Barre) Team Members: Asst. Supt. For Business & Operations (Steve Johnson)
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Strategic Objective (SO): 2.02 Complete a comprehensive study of the functional capacity of each district school and determine desired functional capacity that includes the educational needs of the district.

Evaluation Plan: (Describe steps you'll take to determine if you've reached your strategic objective.) Development and implement a repeatable process for capacity evaluation.

Best Practice Investigation: (What information is uncovered looking at best practice in relation to your strategic objective?) Utilize District and OPI criteria for appropriate educational space.

Action Steps	Who?	Timeframe
<p>What actions will be taken to achieve this SO? Include what staff may need to learn to accomplish this SO.</p> <ol style="list-style-type: none"> 1. Estimate the capacity of each school under present programmatic practices. 2. Compare existing educational space to desired space based on a set of assumptions for desired District school configurations. 	<p>Who will be responsible for what actions?</p> <ol style="list-style-type: none"> 1. K Barre for capacity estimation, with assistance from S. Johnson and informational input from Principals and Head Custodians. 	<p>What is a realistic timeframe for each action?</p> <p>1.- 2. Are typically done annually in the Fall, or as needed.</p>

In a year, we hope to see the following progress on this strategic objective: Complete a functional capacity estimate for the District schools based on 2011 practices and assumptions. Provide information to the Long Range Facility Planning Committee for use in updating the District's Facilities Master Plan (SO 2.17).